

**I – 2. Proposed FY 2010 SWALCO Budget**

**BACKGROUND:** Attached to this memo is the proposed FY 2010 budget including approved budget amounts for FY 2008 and FY 2009 for comparison purposes. This is a continuation of the budget discussions we have had at our June and July meetings. I anticipate getting your initial feedback during the August meeting, and making the appropriate revisions for an action item at your October meeting. If all goes as planned we will have the vote on the budget at the Board of Directors October 2009 meeting (as we did last year).

The highlights of the proposed budget are as follows:

1. Proposed expenditures (not including the Affected Area Compensation Fee) for 2010 are \$1,013,600 compared to \$1,132,050 in 2009, a decrease of \$118,450 or just over 10%. This decrease was achieved even though our IMRF payment has increased from 9.02% to 10.96%; and the health, dental, life cost has increased approximately 10.5% from last year. You will note that no increases have been assumed for salaries and sick pay reimbursements will not be made (this is in line with current discussions at the County level).
2. Estimated revenue from the landfill surcharge for 2010 is estimated at \$916,765 as compared to \$1,150,000 in 2009. The decrease is attributable to lower anticipated revenue from the landfill surcharge; estimated at 8.9% less at the Zion Landfill and 5.8% less at the Countryside Landfill based on data for the first 7 months of the county fiscal year. In addition, this lower estimate assumes the loss of 250 tons per day due to the opening of the Crystal Lake Transfer Station later this year. A portion of the revenue from the local surcharge is shared with the Health Department and in 2010 this portion is estimated to be \$209,305 as compared to \$208,282 in 2009. It was assumed that SWALCO would gain control over the landfill surcharge balance and therefore the interest income from the balance. However, due to current economic conditions the interest rate on investments was assumed to be 1.25%.
3. At this point in time expenditures are expected to exceed revenues by \$77,560 (\$1,013,600 - \$936,040).

At the July meeting the Executive Committee asked that the Executive Director prepare a balanced budget. Even with a 10% cut in expenditures we are falling considerably short of a balanced budget. Projections provided last month assumed higher interest income (2.5% vs. 1.25% on the fund balance) and slightly higher landfill surcharge income (the last couple of months have continued to show a decline in revenue). With the new projections the budget deficit picture has worsened. We will need to discuss other program cuts, but at this point the only areas we really have left to cut are the HCW program and/or personnel costs.

After presenting the budget to the Executive Committee on August 20, 2009, the Committee requested that the Executive Director prepare some scenarios that did balance the budget and what type of cuts would this require in personnel and the HCW program, and to present these at the September meeting.

**ENCLOSED DOCUMENTS:** Proposed 20010 Budget, with 2009 and 2008 approved budgets for comparison.

**STAFF:** Walter Willis, Executive Director

Solid Waste Agency of Lake County  
FY 2010 Budget  
(Draft)

Fund	Management Center	Account	DESCRIPTION	2008 APPROVED	2009 APPROVED	2010 REQUESTED	DETAIL
<b>ADMINISTRATION 9200010</b>							
930	51110	SW0	REGULAR SALARIES AND WAGES	\$ 325,455	\$ 339,195	\$ 343,195	Assumes no pay increases next fiscal year, with exception of Exec. Director increase effective August 1, 2009 per employment contract (\$4,000 in FY 2010)
930	51120	SW0	PART TIME SALARIES AND WAGES	\$ 25,075	\$ 26,095	\$ 26,095	Assumes no pay increase.
930	51150	SW0	SICK PAY REIMBURSEMENT	\$ 8,500	\$ 8,000	\$ -	Assumes no sick pay reimbursement in FY 2010
930	51180	SW0	SPECIAL PAY - AUTO ALLOWANCE	\$ 14,500	\$ 15,000	\$ 15,000	3 FT and 1 PT Employees
<b>50000 SERIES TOTAL (Administrative)</b>				<b>\$ 373,530</b>	<b>\$ 388,290</b>	<b>\$ 384,290</b>	
930	61010	SW0	OFFICE SUPPLIES	\$ 1,700	\$ 2,200	\$ 2,200	Office supplies; petty cash; recycling specific supplies
930	61040	SW0	OPERATIONAL SUPPLIES	\$ 300	\$ 300	\$ 300	Plaques and awards
930	61080	SW0	FOOD & PROVISIONS	\$ -	\$ 3,000	\$ 1,200	Executive Committee lunches (\$1,200)
930	65180	SW0	MISCELLANEOUS COMMODITIES	\$ 2,500	\$ 500	\$ 500	Misc. purchases
<b>60000 SERIES TOTAL (Administrative)</b>				<b>\$ 4,500</b>	<b>\$ 6,000</b>	<b>\$ 4,200</b>	
930	71110	SW0	AUDITING AND ACCOUNTING	\$ 6,000	\$ 6,500	\$ 6,900	Virchow Krause & Co., \$400 increase from last year (\$6500)
930	71150	SW0	CONSULTANT FEES	\$ 75,000	\$ 72,000	\$ 53,000	Larry Clark (\$20,000); Kip Kalkmeier (\$33,000)
930	71500	SW0	TRIPS AND TRAINING	\$ 8,000	\$ 8,000	\$ 2,500	ILCSWMA/SWANARA (3 people, \$1,700) OSHA Training (2 people, \$300), IDOT Training (1 person, \$500)
930	71810	SW0	DUES AND SUBSCRIPTIONS	\$ 2,200	\$ 2,500	\$ 2,500	CMRA, IRA, and NRC Membership, Official Board Members, Resource Recycling, Recycled Products Guide, APWA, SWANA, ILCSWMA, CHMM Annual Fees, NAHAMA Membership
930	71910	SW0	GAS FOR HEATING	\$ 15,000	\$ 22,000	\$ 22,000	Air make-up, hot water, furnace
930	71920	SW0	ELECTRICITY	\$ 13,000	\$ 17,000	\$ 17,000	Parking lights, storage facility and office lights and baseboard heat
930	71930	SW0	WATER AND SEWER CHARGES	\$ 1,140	\$ 1,140	\$ 1,140	Water and sewer services
930	71940	SW0	TELEPHONE	\$ 7,000	\$ 7,000	\$ 7,000	Line charges, local and AT&T; cell phones
	71970	SW0	COURIER SERVICES	\$ 300	\$ 300	\$ 300	Federal Express
930	72110	SW0	LIABILITY INSURANCE	\$ 101,200	\$ 52,425	\$ 52,425	Public Officials (\$5,500); property (\$23,125); general/prof liability insurance (\$21,000); auto (\$2,710); environmental (\$0, 3 years paid up in 2008). Assumed same rates as FY 2009.
930	72140	SW0	UNEMPLOYMENT COMPENSATION	\$ 625	\$ 625	\$ 625	\$125 per employee (5)
930	72260	SW0	OFFICE EQUIP MAINT AND REPAIRS	\$ 2,000	\$ 3,000	\$ 3,000	Computer systems, Telephones, Fax Machine, Postage Machine, alarm
930	72410	SW0	ALL OTHER MAINT AND REPAIRS	\$ 12,000	\$ 1,000	\$ 1,000	
930	72530	SW0	EQUIPMENT RENTAL	\$ 4,070	\$ 3,315	\$ 3,315	Postage meter rental
930	72820	SW0	POSTAGE	\$ 1,000	\$ 1,000	\$ 1,000	Postage for meter, supplies for meter
930	72830	SW0	PRINTING SERVICES	\$ 1,000	\$ 1,000	\$ 1,000	Board Packets, Misc. printing, stationary and envelopes.
930	73195	SW0	INDIRECT COST ALLOCATIONS	\$ 71,810	\$ 60,125	\$ 63,870	16.62% of all 50000 series payroll costs
930	74080	SW0	H/L/D EMPLOYEE BENEFITS	\$ 59,000	\$ 63,130	\$ 69,780	Assumes 10.5% increase over last year; still waiting on final number from County
930	74100	SW0	RETIREMENT CONTRIBUTIONS IMRF	\$ 31,620	\$ 32,950	\$ 40,475	Employee Salaries x 10.68% for IMRF
930	74100	SW0	RETIREMENT CONTRIBUTIONS FICA	\$ 26,815	\$ 27,950	\$ 28,250	All Employee Salaries x 7.65% for FICA
930	79930	SW0	MISCELLANEOUS CONTINGENCY	\$ 20,000	\$ 15,000	\$ 5,000	Contingency for unanticipated expenses

Solid Waste Agency of Lake County  
FY 2010 Budget  
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Fund	Management Center	Account	DESCRIPTION	2008 APPROVED	2009 APPROVED	2010 REQUESTED	DETAIL
930	79940	SW0	MISC CONTRACTUAL SERVICES	\$ 12,000	\$ 17,000	\$ 13,500	Office Cleaning (\$3,500), special facility handyman (\$1,000), snow and lawn maint. (\$9,000)
<b>70000 SERIES TOTAL (Administrative)</b>				<b>\$ 470,780</b>	<b>\$ 414,960</b>	<b>\$ 395,560</b>	
930	82010	SW0	BUILDINGS AND STRUCTURES	\$ 52,500	\$ 22,000	\$ 2,000	Misc. Unknown capital expenses
930	84040	SW0	Computer System Software	\$ 1,000	\$ 1,000	\$ 1,000	software licenses
930	84060	SW0	FURNITURE AND OFFICE EQUIPMENT	\$ 500	\$ 1,500	\$ 6,500	Misc. office furnishings; recycled Mt. copy machine payment (\$5,000 this year and next fiscal year)
<b>80000 SERIES TOTAL (Administrative)</b>				<b>\$ 54,000</b>	<b>\$ 24,500</b>	<b>\$ 9,500</b>	
<b>TOTAL 9200010 ADMINISTRATION</b>				<b>\$ 902,810</b>	<b>\$ 833,750</b>	<b>\$ 793,550</b>	

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Fund	Management Center	Account	DESCRIPTION	2008 APPROVED	2009 APPROVED	2010 REQUESTED	DETAIL
<b>EDUCATION 9200020</b>							
930	61040	SW2	OPERATIONAL SUPPLIES	\$ 3,000	\$ 5,000	\$ 5,000	Public information: plaques, flags, promo items
930	65180	SW2	MISCELLANEOUS COMMODITIES	\$ 1,000	\$ 2,000	\$ 2,000	Supplies for workshops, open houses, training, etc.
<b>60000 SERIES TOTAL (Education)</b>				<b>\$ 4,000</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>	
930	72830	SW2	PRINTING SERVICES	\$ 5,000	\$ 5,000	\$ 5,000	Print work: guides, annual report, newsletters, brochures, flyers, workshop invites, media kits, and other needed public info materials
930	79940	SW2	MISC CONTRACTUAL SERVICES	\$ 21,300	\$ 13,600	\$ -	- Cut all funding for entertainers and speakers for schools
930	71850	SW2	ADVERTISING	\$ 15,000	\$ 15,000	\$ -	- Cut all funding for advertising
<b>70000 SERIES TOTAL (Education)</b>				<b>\$ 41,300</b>	<b>\$ 33,600</b>	<b>\$ 5,000</b>	
930	85070	SW2	ALL OTHER CAPITAL OUTLAY	\$ -	\$ -	\$ -	
<b>80000 SERIES TOTAL (Education)</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>TOTAL 9200020 EDUCATION</b>				<b>\$ 45,300</b>	<b>\$ 40,600</b>	<b>\$ 12,000</b>	

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Fund	Management Center	Account	DESCRIPTION	2008 APPROVED	2009 APPROVED	2010 REQUESTED	DETAIL
<b>HOUSEHOLD CHEMICAL WASTE (HCW) 9200030</b>							
930	65020	SW2	LABORATORY SUPPLIES	\$ 300	\$ 100	\$ 100	Supplies for Unknown Test Kit
930	61040	SW2	OPERATIONAL SUPPLIES	\$ 12,000	\$ 13,500	\$ 13,500	Bins, OilDry, brooms, tape, visqueen, spill cleanup, first aid kits, PPE, respirator cartridges, etc.
930	65180	SW2	MISCELLANEOUS COMMODITIES	\$ 1,500	\$ 500	\$ 500	Grease for crusher, bottled water, etc.
<b>60000 SERIES TOTAL (HCW)</b>				<b>\$ 13,800</b>	<b>\$ 14,100</b>	<b>\$ 14,100</b>	
930	71150	SW2	CONSULTANT FEES	\$ 147,300	\$ 150,200	\$ 150,200	Eng Serv \$5k, CHES Mobiles \$70k (\$9.5k/event x 8 + 4%), CHES Drop-offs \$52.4k (6mp) \$2.1k/event x 24 + 4%), CHES Paint Bulking \$7.8k (\$0.25/month x 12 + 4%) \$500 Labor \$2.2k (\$45/hr x 24 hrs x 2 events), CHLRFD Training (\$1.5), Food \$2k (24x\$8.50/person) Web Apps \$250
930	71630	SW2	GARBAGE DISPOSAL	\$ 7,500	\$ 7,400	\$ 7,400	Vocals \$7.24k (\$360x2 events + \$150x8 events + \$50x52) + Xtra Rolloffs (\$500)
930	79940	SW2	MISC. CONTRACTUAL SERVICES	\$ 14,700	\$ 13,700	\$ 13,700	Burns fork lift \$2.9k (\$350x8 + 4%), Tents \$10k (\$1kx8 events + \$2k), LZ Oil Program (\$250), Porta John (\$500)
930	72110	SW2	LIABILITY INSURANCE	\$ -	\$ -	\$ -	Covered under Administrative 030-72110, Liability Insurance
930	72210	SW2	MOTOR VEHICLE MAINT & REPAIR	\$ 3,000	\$ 2,700	\$ 2,700	Truck (\$2k), Fuel (\$600) Truck safety inspections (\$100)
930	72410	SW2	ALL OTHER MAINT AND REPAIRS	\$ 13,500	\$ 13,800	\$ 13,800	Dock PM \$1k, BP preventers PM \$1k, Fire sys PM \$1.5k, Warehouse Maint \$1k, Generator \$1.25k, HVAC \$3k, Elec Services \$1.5k, Fork lift \$1k, Can Crusher \$1k, Alarm \$500, Overhead Doors \$150, Fire Exting \$600
<b>70000 SERIES TOTAL (HCW)</b>				<b>\$ 186,000</b>	<b>\$ 187,800</b>	<b>\$ 187,800</b>	
930	82010	SW2	BUILDINGS AND STRUCTURES	\$ 15,000	\$ 16,000	\$ -	
930	83010	SW2	MOTOR VEHICLES	\$ 1,000	\$ 300	\$ -	
930	84060	SW2	FURNITURE AND OFFICE EQUIPMENT	\$ 1,000	\$ 500	\$ -	
930	85070	SW2	ALL OTHER CAPITAL OUTLAY	\$ 5,000	\$ 2,000	\$ -	
<b>80000 SERIES TOTAL (HCW)</b>				<b>\$ 22,000</b>	<b>\$ 18,800</b>	<b>\$ -</b>	
<b>TOTAL 9200030 HCW</b>				<b>\$ 221,800</b>	<b>\$ 220,700</b>	<b>\$ 201,900</b>	

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Fund	Management Center	Account	DESCRIPTION	2008 APPROVED	2009 APPROVED	2010 REQUESTED	DETAIL
<b>RECYCLING 9200040</b>							
930	65180	SW8	MISCELLANEOUS COMMODITIES	\$ 15,700	\$ 16,950	\$ 4,000	Electronics Collection; supplies \$2,000. RAS Collection; supplies \$2,000
<b>60000 SERIES TOTAL (Recycling)</b>				<b>\$ 15,700</b>	<b>\$ 16,950</b>	<b>\$ 4,000</b>	
930	72830	SW8	PRINTING SERVICES	\$ 6,200	\$ 2,150	\$ 2,150	Shoe Collection; \$250 signage and program literature. Plastic Bag Program; \$1,000 signage and promotion materials. Gas Stations; \$500 supplemental signage. Sustainability Initiatives; \$400 promotions and program literature.
930	79940	SW8	MISC. CONTRACTUAL SERVICES	\$ 350	\$ 17,900	\$ -	
<b>70000 SERIES TOTAL (Recycling)</b>				<b>\$ 6,550</b>	<b>\$ 20,050</b>	<b>\$ 2,150</b>	
<b>TOTAL 9200040 RECYCLING</b>				<b>\$ 22,250</b>	<b>\$ 37,000</b>	<b>\$ 6,150</b>	

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Fund	Management Center	Account	DESCRIPTION	2008 APPROVED	2009 APPROVED	2010 REQUESTED	DETAIL
<b>AFFECTED AREA COMPENSATION FEES (AACF) 9200050</b>							
930	71980	SW8	AFFECTED AREA COMPENSATION FEE	\$ -	\$ -	\$ -	AACF will be paid directly to Lake County
70000 SERIES TOTAL (AACF)				\$ -	\$ -	\$ -	
TOTAL 9200050 AACF				\$ -	\$ -	\$ -	
<b>GRAND TOTAL (All Series)</b>				<b>\$ 1,192,160</b>	<b>\$ 1,132,050</b>	<b>\$ 1,013,600</b>	

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Fund	Management Center	Account	DESCRIPTION	2008 APPROVED	2009 APPROVED	2010 REQUESTED	DETAIL
<b>REVENUES 40000</b>							
930	45010	SW0	AFFECTED AREA COMPENSATION FEES	\$ -	\$ -	\$ -	AACF will be paid directly to Lake County
930	45370	SW0	REVENUE FROM COUNTY	\$ 1,038,010	\$ 941,715	\$ 707,460	Local surcharge minus adjustment for Health Department (\$16,765- \$209,305). Assumes Crystal Lake TS diverts 250 tpd, revenue decline of 8.0% at the Zion LF and 5.6% at Countryside
			INTEREST INCOME FROM SURCHARGE BALANCE			\$ 36,080	Assumes surcharge balance of \$2,886,300 at an annual interest rate of 1.25%
930	45380	SW0	REVENUE FROM MUNICIPALITIES	\$ 200,000	\$ 170,000	\$ 190,000	G&M Fee
930	49910	SW0	MISCELLANEOUS REVENUES	\$ 5,000	\$ 4,500	\$ 2,500	Construction Recycling Program Fees (\$500); Hauler Licensing (\$1,500); Pheasant Run compensation fee (\$500)
<b>TOTAL REVENUES</b>				<b>\$ 1,243,010</b>	<b>\$ 1,116,215</b>	<b>\$ 936,040</b>	





**I – 3. 2nd Quarter 2009 Recycling and Per Ton Payment Report**

**BACKGROUND:** Attached are the reported tabulations of curbside recyclable material tonnage, by member community, for the 2<sup>nd</sup> quarter of 2009. Tonnage totals are reported both by quarter and by a cumulative of the year. The information is provided by refuse hauling companies servicing customers in Lake County.

The 2007 and 2008 tonnage figures are listed for comparison purposes. First half 2009 shows that 29,052 tons of recyclables were collected from Lake County communities. Compared to previous years' first half totals, current year volumes are off by more than 10%.

Aside from generally poor economic conditions, another leading cause of these changes comes from efforts made by staff to correct reporting inaccuracies.

Market values, of all recyclable commodities, continue to be off from the past years record highs. However, overall demand of the commodities has begun to show some improvement as signaled by slowly rising value for most grades. Once again, the Agency Members' Per Ton Payment Program did not reach a high enough value for the 2<sup>nd</sup> quarter of 2009. Subsequently, members participating in the Per Ton Payment program will not receive payment.

Looking forward, preliminary 3<sup>rd</sup> quarter 2009 commodity value data shows indicators of improvements in fiber grades and as of August, blended market values have just slightly edged over the \$50 a ton threshold. If this trend continues into September, members may receive a \$2.50 per ton payment for recyclables

**ENCLOSED DOCUMENTS:** Municipal Summary Table - 2009 Recycling Volumes, SWALCO Members Per Ton Payment Summary 2<sup>nd</sup> Qtr. 2009, Quarterly Single Stream Value Calculation for SWALCO Contract Rebate Q2 2009.

**STAFF:** Peter Adrian, Recycling Coordinator.

**Solid Waste Agency of Lake County**  
MUNICIPAL SUMMARY TABLE - 2009 RECYCLING VOLUMES

MUNICIPALITY	SERVICE PROVIDER	2nd Qtr 2009 TOTAL	1st Qtr 2009 TOTAL	1st & 2nd Qtr 2009 TOTAL	1st & 2nd Qtr 2008 TOTAL	1st & 2nd Qtr 2007 TOTAL
ANTIOCH*	Waste Management, Inc. Antioch	353.92	299.48	653	707	731
BEACH PARK	Veolia Environmental Services. Waukegan	23.00	21.00	44	24	29
BEACH PARK	Waste Management, Inc. Antioch	4.93	8.41	13	19	21
BEACH PARK	Groot Industries	80.00	61.00	141	449	441
BEACH PARK	TOTAL	107.93	90.41	198	492	491
DEERFIELD*	Veolia Environmental Services. Northbrook	632.12	594.75	1,227	1,587	1,459
DEER PARK	Groot Industries	129.78	130.97	261	240	209
FOX LAKE	Waste Management, Inc. Antioch	121.28	112.01	233	252	263
GRAYSLAKE*	Waste Management, Inc. Antioch	638.90	577.32	1,216	1,528	1,663
GRAYSLAKE Drop-Off	Waste Management, Inc. Antioch	23.89	21.71	46	49	56
GRAYSLAKE*	TOTAL	662.79	599.03	1,262	1,577	1,719
GREEN OAKS*	Groot Industries	147.00	166.00	313	243	240
GURNEE*	Waste Management, Inc. Antioch	913.19	804.61	1,718	1,833	1,881
HAINESVILLE*	Veolia Environmental Services. Waukegan	58.14	51.44	110	133	170
HAWTHORN WOODS*	Waste Management, Inc. Wheeling	405.53	410.31	816	976	848
HIGHLAND PARK	Veolia Environmental Services. Northbrook	1,155.27	1,046.17	2,201	2,387	2,417
HIGHWOOD	Veolia Environmental Services. Northbrook	133.16	76.04	209	180	181
ISLAND LAKE	Waste Management, Inc. Antioch	205.75	208.46	414	401	396
KILDEER*	Waste Management, Inc. Wheeling	189.28	195.38	385	339	423
LAKE BARRINGTON	Waste Management, Inc. Antioch	160.90	132.62	294	441	399
LAKE BLUFF	Waste Management, Inc. Antioch					232
LAKE BLUFF Drop-Off	Waste Management, Inc. Antioch					50
LAKE BLUFF*	Groot Industries	256.40	233.93	490	591	196
LAKE BLUFF Drop-Off	Groot Industries	15.83	14.34	30	34	12
LAKE BLUFF*	TOTAL	272.23	248.27	521	625	490
LAKE FOREST	Municipal Collection	617.36	540.80	1,158	1,084	1,067
LAKE VILLA*	Waste Management, Inc. Antioch	148.72	109.30	258	409	262
LAKE ZURICH*	Waste Management, Inc. Wheeling	837.60	703.28	1,541	1,705	1,903
LIBERTYVILLE	Groot Industries	642.00	560.00	1,202	1,219	1,274
LINCOLNSHIRE*	Waste Management, Inc. Wheeling	243.62	200.51	444	514	550
LINDENHURST*	Jensen Disposal	421.00	390.00	811	995	990
LONG GROVE	Waste Management, Inc. Wheeling	227.83	231.24	459	569	545
MUNDELEIN*	Groot Industries	702.00	648.00	1,350	1,734	1,760
NORTH BARRINGTON	Waste Management, Inc. Antioch	108.15	106.68	215	277	282
NORTH CHICAGO	Veolia Environmental Services. Waukegan	237.41	161.22	399	435	428
GLNTC Housing	Waste Management, Inc. Antioch	45.23	42.06	87	79	60
PARK CITY*	Groot Industries	42.00	39.00	81	63	62
PORT BARRINGTON*	Waste Management, Inc. Antioch	21.66	16.91	39	42	59
RIVERWOODS	Waste Management, Inc. Wheeling	115.56	134.64	250	467	353
ROUND LAKE*	Waste Management, Inc. Antioch	417.28	392.43	810	896	849
ROUND LAKE BEACH*	Waste Management, Inc. Antioch	728.30	603.74	1,332	1,353	1,385
ROUND LAKE HEIGHTS*	Groot Industries	66.00	55.00	121	159	157
ROUND LAKE PARK*	Veolia Environmental Services. Waukegan	149.96	116.79	267	215	152
THIRD LAKE*	Waste Management, Inc. Antioch	20.74	34.63	55	91	87
TOWER LAKES	Waste Management, Inc. Antioch	37.51	38.49	76	96	99
VERNON HILLS*	Veolia Environmental Services. Waukegan	617.15	533.28	1,150	1,300	1,324
WADSWORTH	Groot Industries	141.00	128.00	269	211	208
WAUCONDA*	Waste Management, Inc. Antioch	258.48	271.33	530	609	641
WAUKEGAN	Veolia Environmental Services. Waukegan	708.82	565.59	1,274	1,238	1,133
WINTHROP HARBOR*	Groot Industries	204.00	172.00	376	344	
WINTHROP HARBOR*	Veolia Environmental Services. Waukegan				147	324
WINTHROP HARBOR*	TOTAL	204.00	172.00	376	491	324
ZION	Veolia Environmental Services. Waukegan	193.76	155.52	349	301	297
LAKE COUNTY	Waste Management, Inc. Antioch	987.02	803.63	1,791	2,257	2,289
LAKE COUNTY	Waste Management, Inc. Wheeling	266.74	236.19	503	22	40
LAKE COUNTY	Groot Industries	540.00	501.00	1,041	1,204	1,143
LAKE COUNTY	TOTAL	1,793.76	1,540.82	3,335	3,483	3,472
TOTALS		15,395.17	13,657.21	29,052	32,448	32,040

\*Municipalities Utilizing Recycling Carts

# SWALCO PER TON PAYMENT SUMMARY

2nd Quarter 2009

(as reported by haulers)

SWALCO MEMBERS DIRECTING TO WMRA	2nd Qtr. 2009 TONS	Per Ton Payment @ \$0.00 Per Ton
ANTIOCH*	353.92	\$0.00
ELA TOWNSHIP*	251.00	\$0.00
FOX LAKE	121.28	\$0.00
GRAYSLAKE*	662.79	\$0.00
GREEN OAKS*	147.00	\$0.00
GURNEE*	913.19	\$0.00
HAINESVILLE*	58.14	\$0.00
HAWTHORN WOODS*	405.53	\$0.00
HIGHLAND PARK	1,155.27	\$0.00
ISLAND LAKE	205.75	\$0.00
KILDEER*	189.28	\$0.00
LAKE BARRINGTON	160.90	\$0.00
LAKE BLUFF*	272.23	\$0.00
LAKE VILLA*	148.72	\$0.00
LAKE ZURICH*	837.60	\$0.00
LIBERTYVILLE	642.00	\$0.00
LINCOLNSHIRE*	243.62	\$0.00
LINDENHURST*	421.00	\$0.00
LONG GROVE	227.83	\$0.00
MUNDELEIN*	702.00	\$0.00
NORTH BARRINGTON*	108.15	\$0.00
PARK CITY*	42.00	\$0.00
PORT BARRINGTON*	21.66	\$0.00
RIVERWOODS	115.56	\$0.00
ROUND LAKE*	417.28	\$0.00
ROUND LAKE BEACH*	728.30	\$0.00
ROUND LAKE HEIGHTS*	66.00	\$0.00
ROUND LAKE PARK*	149.96	\$0.00
THIRD LAKE*	20.74	\$0.00
TOWER LAKES	37.51	\$0.00
VERNON HILLS*	617.15	\$0.00
WADSWORTH	141.00	\$0.00
WAUCONDA*	258.48	\$0.00
WINTHROP HARBOR*	204.00	\$0.00
<b>TOTALS</b>	<b>11,046.84</b>	<b>\$0.00</b>

\* Municipalities Utilizing Recycling Carts

Blended Index Value		Per Ton Payment
April 2009	\$39.55	
May 2009	\$42.43	
June 2009	\$42.22	
<b>Three Month Average</b>	<b>\$41.40</b>	<b>\$0.00</b>

Lake County MRF, BU 01800  
Quarterly Single Stream Value Calculation for the SWALCO Contract Rebate  
Q2 2009

Commodity/Material	Source	%	April Per Ton \$	April Value	May Per Ton \$	May Value	June Per Ton \$	June Value	Quarter Average Value
ONP #8	OBM Chicago HS	47.00%	\$ 40.00	\$ 18.80	\$ 40.00	\$ 18.80	\$ 40.00	\$ 18.80	18.80
OCC	OBM Chicago HS	6.00%	\$ 35.00	\$ 2.10	\$ 35.00	\$ 2.10	\$ 45.00	\$ 2.70	2.30
Mixed Paper	OBM Chicago HS	13.00%	\$ 20.00	\$ 2.60	\$ 20.00	\$ 2.60	\$ 30.00	\$ 3.90	3.03
Three-Mix Glass	Actual	16.00%	\$ (22.80)	\$ (3.65)	\$ (22.97)	\$ (3.68)	\$ (24.32)	\$ (3.89)	(3.74)
Tin	Waste News HS	2.20%	\$ 50.00	\$ 1.10	\$ 60.00	\$ 1.32	\$ 60.00	\$ 1.32	1.25
Aluminum	Waste News HS	1.00%	\$ 940.00	\$ 9.40	\$ 940.00	\$ 9.40	\$ 1,000.00	\$ 10.00	9.60
PET	Waste News HS	2.50%	\$ 200.00	\$ 5.00	\$ 240.00	\$ 6.00	\$ 240.00	\$ 6.00	5.67
HDPE Natural	Waste News HS	1.10%	\$ 380.00	\$ 4.18	\$ 440.00	\$ 4.84	\$ 440.00	\$ 4.84	4.62
HDPE Colored	Waste News HS	1.20%	\$ 280.00	\$ 3.36	\$ 320.00	\$ 3.84	\$ 320.00	\$ 3.84	3.68
Mixed Plastic Film	Actual	1.00%	\$ (33.43)	\$ (0.33)	\$ (27.91)	\$ (0.28)	\$ (27.90)	\$ (0.28)	(0.30)
Residue	Actual	9.00%	\$ (33.43)	\$ (3.01)	\$ (27.91)	\$ (2.51)	\$ (37.90)	\$ (3.41)	(2.98)
Total		100.00%	\$ 39.55	\$ 42.43	\$ 43.82	\$ 41.93			

The quarterly rebate per ton is ... \$ -

Directed SWALCO tons for the quarter as reported by SWALCO--> 11,046.84

Total Rebate due to SWALCO \$ -

Note: If the average quarterly value is \$170 or more see the Rebate Schedule tab and manually calculate the per ton rebate.

**I - 4. Electronics Collection Program Update**

**BACKGROUND:** The Residential Electronics Collection Program continues to be operating successfully. Thirteen member municipalities and five townships have hosted collection events for the year (see attached summary sheet). Collection totals from January through June have exceeded those of past years, with 7,770 participants delivering approximately 335 tons of electronics. Staff expects that the electronics collection program will once again exceed previous year's statistics and may reach 1.5 million pounds.

A few highlights of the program include; 7,700 participants with nearly 620,000 pounds collected; the addition of drop off sites within the City of North Chicago, the Village of Grayslake, Cuba Township Highway Department and Warren Township; the Village of Grayslake in its premier collection, collecting 35,560 pounds of electronics from 386 residents; the City of Highland Park providing host to over 1,800 participants; and some of Lake County's largest employers hosting employee drop off sites on their campuses.

Staff has again secured an extension to our no cost contract with Sims Recycling Solutions that will assure us that the program will continue to operate through the remainder of 2009 and on through November 30, 2010. In addition, the Agency may, with mutual consent from Sims, extend the no cost contract for one final additional year keeping the program operating through November 30, 2011.

Staff will continue to work with our members and other Lake County organizations to further develop and expand opportunities for residents to safely manage unwanted electronics.

**ENCLOSED DOCUMENTS:** 2009 Electronics Collection Program Summary

**STAFF:** Peter Adrian, Recycling Coordinator

**SWALCO ELECTRONICS COLLECTION SUMMARY**  
**JANUARY - JUNE 2009**

Location	Collection Dates	Number of Participants	Number of TV's	Weight of TV's (lbs)	Number of Monitors	Weight of Monitors (lbs)	E-Scrap (lbs)	TOTAL TONS
Village of Deerfield	Mar 21 & May 16	235	101	5,762	118	4,972	7,477	9.11
Village of Grayslake	Jun 6	386	194	12,208	188	4,752	18,593	17.78
Village of Gurnee	Jan 23	433	175	8,958	291	10,385	20,722	20.03
City of Highland Park	Jan 1 - Jun 30	1,884	512	24,422	656	22,203	51,936	56.50
City of Lake Forest	Jan 1 - Jun 30	210	211	12,247	148	5,770	6,948	12.48
Village of Lindenhurst	May 16	130	113	7,126	110	3,735	10,174	10.52
Village of Mundelein	May 1 - June 30	641	158	8,447	171	5,482	16,228	22.49
City of North Chicago	Jan 9 & May 22	52	27	1,740	66	2,517	4,292	4.27
Village of Round Lake	Jan 13, Mar 10, May 12	246	116	6,409	129	4,795	9,416	10.31
Village of Round Lake Beach	Feb 19, Apr 16, Jun 18*	152	28	1,702	98	3,715	3,967	7.94
Village of Vernon Hills	Apr 25	366	135	7,558	125	4,253	10,083	10.95
Village of Wauconda	Jan 1 - Jun 30*	547	176	12,056	226	9,758	19,878	24.07
Cuba Township	Mar 20 - Jun 30*	239	88	5,718	80	3,333	4,892	11.21
Grant Township	Jan 1 - Jun 30	564	334	4,277	378	12,888	32,271	34.30
Vernon Township	Jan 9, May 22	280	200	9,927	294	10,787	13,403	17.06
Warren Township	Apr 14 - Apr 16	265	123	6,344	199	7,153	13,882	13.69
Wauconda Township	Jan 10, Feb 7, Mar 7, Apr 4, May 2, Jun 6	506	291	15,778	284	10,061	24,887	25.36
Abbott Labs	Jan 16	359	160	8,799	243	9,117	16,598	17.26
Baxter, Three Campuses	Jun 1 - June 5	180	66	3,362	86	3,245	7,365	6.99
Siemens, Deerfield	Apr 17	25	6	390	12	540	1,212	1.07
Waukegan School District	Mar 16		0	0	12	545	1,792	1.17
<b>TOTAL</b>		<b>7,700</b>	<b>3,214</b>	<b>163,230</b>	<b>3,914</b>	<b>140,006</b>	<b>296,016</b>	<b>334.56</b>

**I – 5. HCW Collection Results – June, July and August**

**BACKGROUND:** Ten HCW collection events were held during the period June through August. Three of the events were mobile events, seven were public drop-off events. Participation levels and waste volumes remain strong. The tables below summarize the results of the events.

<b>May Whitney School – Lake Zurich</b>			
<b>Item</b>	<b>2009 Results</b>	<b>2008 Results</b>	<b>Difference</b>
Vehicles/Households	663/700	569/605	+ 94
Lake Zurich Residents	312 (47%)	324 (57%)	- 12
1 <sup>st</sup> Timers	272 (41%)	221 (39%)	+ 51
Oil/Antifreeze	550 gals.	770 gals.	- 220 gals.
Containerized Waste	Est. 37,790 lbs.	Est. 36,760 lbs.	Est. + 1,030 lbs.

<b>Wauconda High School – Wauconda</b>			
<b>Item</b>	<b>2009 Results</b>	<b>2008 Results</b>	<b>Difference</b>
Vehicles/Households	503/537	374/396	+ 129
Wauconda Residents	190 (38%)	161 (43%)	+ 29
1 <sup>st</sup> Timers	188 (37%)	148 (40%)	+ 40
Oil/Antifreeze	770 gals.	495 gals.	+ 275 gals.
Containerized Waste	Est. 34,800 lbs.	Est. 30,000 lbs.	Est.+ 4,800 lbs.

<b>Deerfield High School – Deerfield</b>			
<b>Item</b>	<b>2009 Results</b>	<b>2008 Results</b>	<b>Difference</b>
Vehicles/Households	578/618	534/562	+ 44
Deerfield Residents	197 (34%)	267 (50%)	- 70
1 <sup>st</sup> Timers	207 (36%)	192 (36%)	+ 15
Oil/Antifreeze	385 gals.	440 gals.	- 55 gals.
Containerized Waste	Est. 40,160 lbs.	Est. 28,650 lbs.	Est.+ 11,510 lbs.

<b>Public Drop-off Events - Gurnee</b>			
<b>Date</b>	<b># of Cars</b>	<b>Households Served</b>	<b>Duration</b>
Saturday – June 13 <sup>th</sup>	92	103	5 hrs.
Monday – June 22 <sup>nd</sup>	98	109	5.5 hrs.
Saturday – June 27 <sup>th</sup>	94	101	5 hrs.
Saturday – July 11 <sup>th</sup>	97	106	5 hrs.
Monday – July 27 <sup>th</sup>	96	102	5.5 hrs.
Saturday – August 8 <sup>th</sup>	91	103	5 hrs.
Monday – August 17 <sup>th</sup>	63	71	5.5 hrs.

Two public drop-off events are scheduled for September (Sept. 12<sup>th</sup> and Sept. 30<sup>th</sup>). We are proceeding with plans to conduct a mobile event in Lake Forest on Sept. 26<sup>th</sup>.

**ENCLOSED DOCUMENTS:** None

**STAFF:** Steve Nelson, Household Chemical Waste Engineer



**LAKE COUNTY HEALTH DEPARTMENT &  
COMMUNITY HEALTH CENTER  
Environmental Health Services**

**MEMORANDUM**

DATE: August 17, 2009

TO: Walter S. Willis, Executive Director  
SWALCO Board of Directors

FROM: Michael F. Kuhn, Solid Waste Unit Coordinator

RE: Solid Waste Unit Inspection and Enforcement Program Report

Countryside Landfill Inc.

The number and frequency of off site odor complaints has declined during the past month. This spring and early summer, gas and odors had been migrating through isolated areas in the cover east of the haul road leading into Cell 5C and from the haul road itself. CLI would respond by placing additional cover material over the areas. This controlled the odors until the gas found a new pathway through the cover. To address the problem, during July, CLI installed a gas collection trench along the haul road and another one east of the haul road in the area near the boundary of Cell 5A and 5B. A 12 inch header line is being installed beginning on August 24<sup>th</sup> to increase gas flow from the southeast section of the landfill. The new line will run parallel to an existing 8 inch line that is operating at capacity. The additional line should allow the vacuum to be increased on the well field. Off site garbage odors are occasionally being reported. CLI plans to install an odor neutralizer system along the east and north sides of Cells 4 and 5. During the August 10<sup>th</sup> site inspection, gas flow to the cogeneration plant was at 2150 scfm. The flare was burning 1350 scfm of gas.

Veolia ES Zion Landfill

Several odor complaints have been reported during the past month from residents living east and northeast of the landfill. Usually the calls are due to garbage odors. The active fill area is directly upwind of the residents along Kenosha Road when the wind is from the west/southwest. The odor neutralizer system is operating and may be reducing off site odors but it has not eliminated them. This spring and summer, the facility has been placing additional cover material over Cells 2 and 3 as the areas had been identified as a source for landfill gas release. A few areas continue to be problematic and are being addressed as found. During the last Solid Waste Unit inspection, conducted on August 13<sup>th</sup>, the permanent flare was burning 875 scfm of gas, the candlestick 2075 scfm and gas flow to the cogeneration plant was 2154 scfm.

Landscape Transfer Stations and Compost Facilities

Ten of the 11 landscape material transfer stations have been operating in compliance with the applicable regulations and permit conditions. One site was issued a non-compliance advisory letter in response to off site odors. The six permitted compost facilities have also been operating in compliance.

#### Closed Landfills

The Waukegan Public Works Department, Waukegan Park District and Zion Public Works Department have responded to Violation Notices for apparent violations at closed landfill within their respective jurisdictions.

#### Open Dumps

Several active open dump cases are in various stages of enforcement.

#### Groundwater

The 2009 Hydrogeologic Assessment Report for the Wauconda Landfill and surrounding area was submitted to the U.S. EPA by Conestoga Rovers on behalf of the Wauconda Task Group. The report, required per the Remedial Action Work Plan (2007), provides information on the groundwater flow and water quality within a three square mile area that includes the landfill and areas east and south of the landfill. The data shows that groundwater flow direction did not change when the approximately 400 private wells in the affected area were abandoned and the homes connected to public water. The upper aquifer continues to flow to the north/northeast and the lower aquifer flows to the south. Vinyl chloride was not detected in samples collected in 2009 from the monitoring wells along the perimeter of the study area, including the sentry wells for Wauconda's municipal wells #3, #5 and #6. Results for samples collected in 2009 from monitoring wells within the interior of the study area showed the levels of vinyl chloride to be declining.

**August 27, 2009**

**LAKE COUNTY HEALTH DEPARTMENT &  
COMMUNITY HEALTH CENTER  
Environmental Health Services**

**MEMORANDUM**

DATE: August 17, 2009

TO: Walter S. Willis, Executive Director  
SWALCO Board of Directors

FROM: Michael F. Kuhn, Solid Waste Unit Coordinator

RE: Solid Waste Unit Inspection and Enforcement Program Report

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## **I – 7. Project and Program Updates**

**BACKGROUND:** The following are updates on several projects and programs we are currently working on:

1. Walter Willis met with Mike Kuhn, Mark Pfister and Barry Burton on July 27<sup>th</sup> to discuss the draft MOU regarding funding the County's inspection program after SWALCO begins collecting the local landfill surcharge. The Health Department will prepare proposed amendments to the MOU to address the topics discussed at the meeting.
2. There has been no progress on the host agreement negotiations with WMI or Republic. We continue to wait on both private sector companies to respond.
3. Walter Willis, Larry Clark and Barry Burton met with Veolia on August 11<sup>th</sup> to continue host agreement negotiations as part of Veolia's proposed expansion of the Zion Landfill.
4. To date we have yet to receive the letter from the IEPA terminating our HCW agreement with the State. Steve Nelson and Walter have been doing some contingency planning in the event the Agreement is terminated. Meetings have been held with Earth Paints regarding management of latex paint (assuming it is totally banned from our HCW program) and with Veolia ES regarding their ability to enter into an interim agreement with SWALCO to manage the HCW we collect if we are no longer under the State agreement. We also discussed whether Veolia would have any commercial interest in using our facility in return for a lease payment. Veolia has agreed to look into whether our facility has any commercial value to its operations. At this point we are only trying to determine if there is private sector interest in the facility, if we believe there is we would need to initiate a formal procurement process.
5. The firefighters at the Riverwoods-Lincolnshire FPD facility received training on August 10, 11 and 12 on how to properly accept and sort HCW from local residents. The training was conducted by Veolia ES and Steve Nelson. The Health Department will be conducting a final inspection of the collection location in the near future and once completed we expect to receive the IEPA permit shortly thereafter.
6. The Plastic Bag Task Force's pilot program continues to expand in Lake County and we received excellent media coverage at our media event on July 20<sup>th</sup> at Sunset Foods in Libertyville. We are gathering program metrics and continue to work with the numerous retailers to expand public knowledge regarding options and locations for recycling plastic bags and film.
7. Walter attended the second quarter meeting with Highland Park and WMI on July 30<sup>th</sup> concerning the commercial franchise program. The primary topic of the meeting was how to further increase participation in recycling. To date of the 476 business accounts that WMI has in Highland Park, 209 are recycling or approximately 44%. This is double what it was before the franchise but all agreed more work needs to be done to increase recycling participation.
8. Discussions have been held with other units of local government regarding their interest in increasing funding from the local surcharge. Efforts will continue to be made to gauge interest in passing legislation to increase the surcharge revenue. As you may recall, this is currently the number one priority in SWALCO's 2009 Legislative Policy.
9. Staff continues to work on the Plan Update and the text of the draft Plan Update is scheduled to be mailed to the CAC members prior to the CAC's final meeting on August

- 26<sup>th</sup>. After that meeting the draft Plan Update will be presented to the Executive Committee at its September meeting. After that it will be presented to the BOD in October. A SWALCO sponsored public hearing will also be held on the draft Plan Update prior to it being sent to the Lake County Board for final review and approval.
10. Merleanne and Barb continue to work on updating and upgrading the website. Merleanne is now reaching out to our members to have them post information on our website regarding their local waste reduction/recycling programs. We have decided to put the RFP for redesigning the website on hold given our current budget situation.

**STAFF:** Walter Willis, Executive Director

## I – 8. Amendment to the SWALCO Intergovernmental Agreement

**BACKGROUND:** At its July 2009 meeting the Executive Committee appointed a subcommittee (Diana O’Kelly, Steve Mandel and Glenn Ryback) to investigate and prepare recommendations regarding amending the SWALCO Intergovernmental Agreement. The Subcommittee met on August 17<sup>th</sup> and discussed the two primary issues regarding the Agreement: 1) the composition of the Executive Committee (Section 8.9 of the Agreement and Article 4, Section 1 of the Bylaws), and 2) the qualifications of directors and alternates appointed to SWALCO (Section 8.2 of the Agreement). The Subcommittee reached consensus on the following broad parameters to present to the Executive Committee:

*1. Composition of the Executive Committee:*

- a) Maintain 9 members*
- b) Lake County would continue to have a permanent seat*
- c) Two seats would be reserved for member municipalities, in good standing with SWALCO, with 30,000 or more residents (based on census or special census estimates). The two seats would be rotated among the municipalities with 30,000 or more people based on a random selection. Initial terms would be staggered and then run for 2 years.*
- d) The other six seats would be open to the remaining members, in good standing, under 30,000 population. The six seats would be rotated among the municipalities with less than 30,000 people based on a random selection. Initial terms would be staggered and then run for 2 years.*
- e) Except for the permanent seat granted to Lake County, all other seats would be offered to the member when they become eligible. The member would have the option to decline the appointment if it so desired.*
- f) Seats would be awarded to the member town and not the individual appointed by the member. If a member of the Executive Committee cannot make a meeting, no alternate can be sent to take their place for quorum purposes. This would not apply to meetings of the Board of Directors where alternates would be counted toward the quorum.*

The Executive Committee, at its meeting on August 20, 2009, discussed these recommendations and is recommending that the Board of Directors consider the following changes to the above parameters:

- Item a remain the same.
- Item b remain the same.
- Item c be modified by removing the requirement to rotate seats and simply have an election by the Board of Directors and choose 2 members from those eligible (30,000 or more residents, right now based on estimates for 2007, 5 members would meet this cut-off).
- Item d be modified by removing the requirement to rotate and continue to fill seats as we have in the past through letters of

nomination from interested members. Those with 30,000 or more who are not elected under item c could apply through this open nomination process. It is understood that the Executive Director would informally solicit members who have not been on the Executive Committee or not served in a long time to get new representation on the Committee.

- Item e should be deleted.
- Item f remain the same.

2. *Qualifications of Directors and Alternates*

- a) *Directors must meet one of the following categories: 1) Mayor or President of the member, 2) trustee, councilperson, alderman, commissioner or board member (for Lake County), or 3) the Village or City Manager of the member.*
- b) *Alternates must meet one of the above 3 categories or meet the following fourth category: 4) a full-time employee in an executive level position with the member.*
- c) *Members will be strongly encouraged (with text in the Agreement) to appoint alternates that meet the first 3 categories to the extent practicable.*
- d) *An alternate can be appointed by the member to sit on the Executive Committee (this is the current language in the Agreement), again with the encouragement to appoint Directors whenever practicable.*

The Executive Committee, at its meeting on August 20, 2009 accepted the above parameters regarding qualifications as recommended by the Subcommittee.

The Subcommittee recommended that we keep this board item as an information item for purposes of the August Executive Committee meeting and the August Board of Directors meeting in order to continue the consensus building process. At the September Executive Committee meeting an action item would be prepared (assuming the Board of Directors approves a motion to have general counsel and the Executive Director prepare an amendment to the IA) instructing SWALCO's Executive Director and General Counsel to prepare specific language amending the Intergovernmental Agreement and Bylaws based on the recommendations of the Subcommittee and feedback received at the August Executive Committee and Board of Director meetings. Proposed language would then be prepared and included in an action item at the Executive Committee's October meeting. The Committee would then forward the item with a recommendation to the Board of Directors for a vote at the October Board of Directors' meeting.

Ultimately, SWALCO has two choices regarding this governance issue. Either we unanimously agree to amend the agreement in some form to address the disconnect between the Intergovernmental Agreement and the individuals who have been appointed as directors and alternates to SWALCO, or we enforce the current language in the Agreement, which would require that approximately 20 appointees be removed from their SWALCO positions and that new individuals be appointed in compliance with the current language in the Agreement.

**ENCLOSED DOCUMENTS:** Agenda and minutes from Subcommittee Meeting on August 17, 2009.

**STAFF:** Walter Willis, Executive Director



## Meeting Agenda

### SWALCO Sub-Committee on the Intergovernmental Agreement

August 17, 2009  
10 a.m., SWALCO Office

- 1) Call to order
- 2) Roll call
- 3) Agenda items
  - a) Composition of the Executive Committee (Executive Committee and Board of Directors in basic agreement with items i and ii below) *Section 8.9 of Agreement and Article 4, Section 1 of the Bylaws*
    - i) Maintain 9 members
    - ii) Lake County permanent seat, two other seats designated for towns with largest populations
    - iii) Remaining six seats (should appointments be rotated so that all SWALCO members are at least asked to appoint someone to the Executive Committee?)
    - iv) Status of alternates still being allowed to serve on Executive Committee
    - v) Final recommendation regarding composition and appointments to the Executive Committee
  - b) Qualifications of Directors and Alternates *Section 8.2 of the Agreement*
    - i) Requirements of other MJAAAs
    - ii) Current status of SWALCO appointees
    - iii) Final recommendation regarding qualifications of Directors and Alternates
  - c) Other needed/potential revisions
    - i) Term limits for Chair and Vice-chair positions on both Executive and BOD
    - ii) Amend list of eligible towns (Exhibit 1 of the Agreement)
    - iii) Other?
    - iv) Final recommendation(s) regarding other revisions
  - d) Adjourn

## MINUTES

### SOLID WASTE AGENCY OF LAKE COUNTY, IL

#### SUBCOMMITTEE FOR THE REVIEW OF THE SWALCO INTERGOVERNMENTAL AGREEMENT

August 17, 2009  
10:00 a.m.  
1311 N. Estes Street  
Gurnee, IL 60031

Members: Steve Mandel (Highland Park)(on teleconference); Diana O'Kelly (Lake County); Glenn Ryback (Wadsworth). Also present: Walter Willis, Executive Director; Barbara Amadei, Secretary.

The Executive Committee, at their July meeting, appointed a subcommittee to discuss and review two issues. 1) the composition of the Executive Committee and 2) the qualifications of the directors and alternates appointed to SWALCO.

Background: The previous executive director began the practice of including a fourth category of directors and alternates to attain a quorum at the Executive Committee and the Board of Directors' meetings. This fourth category was never formally adopted in the Intergovernmental Agreement by the SWALCO Board. At this time, the Executive Director and Board agreed that the Intergovernmental Agreement should be either changed to include a fourth category or enforce the current language in the Agreement.

#### Executive Committee (EC) Composition

The Subcommittee agreed that there should remain nine members on the EC.

The Subcommittee agreed that Lake County should have a permanent seat on the EC.

The Subcommittee agreed that two seats should be reserved for members, in good standing, with populations over 30,000 (according to the most recent census). If more than two members have a population of over 30,000, the two seats would rotate among them in staggered terms.

The Subcommittee agreed that the remaining six seats would be reserved for members, in good standing, who have populations under 30,000. The six seats would be rotated among those municipalities. These six seats would be offered to the member municipality and not the individual. The member would appoint their representative and only that representative would be able to attend the EC.

All members can decline being on the EC and be placed back in the rotation.

#### Qualifications of Directors and Alternates

The Subcommittee agreed that the Directors must meet one of the following categories: mayor or president; trustee, councilperson, alderman, commissioner or board member (for Lake County), or the Village or City Manager/Administrator (County Administrator for Lake County).

The Subcommittee agreed that Alternates must meet one of the first three categories or meet the following fourth category:

“A full-time employee, in an executive level position, with the member.”

The Subcommittee agreed that members will be strongly encouraged to appoint alternates that meet the first three categories.

The EC will review the new language at their August 20, 2009 meeting as an information item. This item will be presented to the Board of Directors at the August 27, 2009 meeting for review and discussion.

The EC will review the final, legal language at their October meeting and then forward it to the Board of Directors for a vote on October 22. If approved, an ordinance will go out to all members for approval. Unanimous approval is needed to change the Intergovernmental Agreement.

If this recommendation is not approved, then SWALCO will have to enforce the original language in the Intergovernmental Agreement which would require that approximately 20 director/alternates to be removed from SWALCO and new appointees made.

#### Adjournment

Motion by Lake County, seconded by Ryback to adjourn. Motion was approved.